

MINUTES

Meeting: SOUTH WEST WILTSHIRE AREA BOARD
Place: South Newton & Great Wishford Village Hall, South Newton, Salisbury
SP2 0PJ
Date: 27 July 2016
Start Time: 6.30 pm
Finish Time: 8.57 pm

Please direct any enquiries on these minutes to:

Lisa Moore (Democratic Services Officer), Tel: 01722 434560

or (e-mail) lisa.moore@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Tony Deane, Cllr Peter Edge, Cllr Jose Green, Cllr George Jeans and
Cllr Bridget Wayman

Wiltshire Council Officers

Stephen Harris, Community Engagement Manager
Lisa Moore, Democratic Services Officer

Representatives from Town and Parish Councils

Partners

Wiltshire Police – Sergeant Whitby & PC Holland

Total in attendance: 42

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Welcome and Introductions</u></p> <p>The Chairman, Councillor Tony Deane welcomed everyone to the meeting of the South West Wiltshire Area Board and introduced the Board Members.</p>
2	<p><u>Apologies for Absence</u></p> <p>Apologies were received from:</p> <ul style="list-style-type: none"> • Mike Ash & John Gibbon – Bishopstone Parish Council • Jason Moncrieffe – Dorset and Wiltshire Fire & Rescue • Inspector Pete Sparrow – Wiltshire Police
3	<p><u>Declarations of Interest</u></p> <p>There were none.</p>
4	<p><u>Minutes</u></p> <p>Subject to the amendments below, the minutes of the previous meeting held on Wednesday 25 May 2016, were agreed as a correct record and signed by the Chairman.</p> <p>Amendments:</p> <ul style="list-style-type: none"> • Cllr Jose Green was in attendance. • Item 12, Health & Wellbeing Champion – Questions and comments, response from Sue Wight from Age UK should read: <p>Q - The Age UK touring advice bus was not due to visit the South West Wiltshire (SWW) community area this year, why was that? <u>Answer:</u> The Advice Bus was set to start its tour in July; the route had already been planned. Sue Wight agreed to find out whether this could be adjusted to include one or more of the community areas within the SWW.</p> <p>Q – What work did Age UK do to enhance the level of funding available to the Board? <u>Answer:</u> As a charity we are unable to assist with funding in this important work stream. However within our contract with Wiltshire Council we offer services and expertise in many aspects concerning older</p>

people across the whole of Wiltshire. These services already include the SWW area.

5

Chairman's Announcements

The Chairman made the following announcements:

Terrorism

We were currently in a period of terrorism, with regular threats worldwide, it was important for communities to be alert and raise awareness and to prepare as much as possible for any eventuality.

A DVD clip was shown providing useful advice on what to do in situations of terrorism. The clip can be viewed at:

<https://www.youtube.com/watch?v=4jxOXbpTmnk>

Sergeant Dave Whitby added that the word now commonly used was 'invacuation' as in terrorism situations involving a gun or a knife attack, people were encouraged to find a safe place inside, as opposed to evacuating a building when a bomb was involved.

Businesses should give thought to where in their building was there a safe place room to protect staff, families and yourself.

Superfast Broadband

Wiltshire Council had a contract with BT to roll out Superfast Broadband (BB). Cllr George Jeans was on the BB working group, he advised that phase 1 of the rollout was now completed, with phase 2 to starting shortly. Wiltshire had passed the 30% take up which meant that it was awarded a budget to be used for other BB development.

Q – Gerry Sedgehill & Semley, BT put a green box up a mile down the road from me, did this mean I would be able to access the superfast BB when installation was complete?

A – Yes you would eventually, however there were also other options available. Funding would be available to some residents with a low speed, which could cover the cost of complete installation providing your current speed was below a certain level.

A written update was attached to the agenda at page 25.

Speed Indicator Devices

Cllr George Jeans noted that the Board had been offered 2 additional SIDs by Vicky Oats (at Melksham).

There was also a SID in Hindon which could be moved to another parish,

however the next parish would need to provide a battery as Hindon owned the battery.

The Board now had 4 SIDs, but 2 worked and 2 did not. West Knoyles currently had one which was not working. The Board would find out if the faulty SIDs could be returned for repair.

The Chairman urged any parish interested in having a SID to contact Steve Harris to discuss criteria.

6

Current Consultations

The Board noted the information available online by following the link:
<http://www.wiltshire.gov.uk/council/consultations.htm>

7

South Western Ambulance Service NHS Foundation Trust

At a previous meeting, the Board had invited the Ambulance Service to attend and provide information specific to the community area. A written report was produced and presented to the Board, however the Board felt that this had not been localised enough.

Julia Doel from South Western Ambulance Service was in attendance to give an update on the work of the Trust with local communities around Responder and Defibrillator schemes.

The community responder department wanted to find a way of promoting the defibrillator scheme and had attended many Area Board meetings across the county to spread the message that a community defibrillator was a really good idea, as it enabled communities to have a life saving piece of equipment to hand.

Once a community decided it would like one, these could be purchased from a supplier, through a scheme provider or through the Ambulance Service as part of their 4 year scheme. The defibrillator was then located in a central point in the community so that it could be easily accessed, such as on pubs, village halls, garages etc. Making it available 24/7.

Depending on which scheme the community opt for, the Ambulance Service could then register the piece of equipment. Then, when a 999 call was made, the caller could be directed to the location of the device along with any codes to unlock the cabinet, if required.

The Ambulance Service ran a 4 year loan scheme for their community devices, providing a one stop shop which included annual training, maintenance and upgrading of equipment during that period. The machines were self explanatory, giving verbal instructions to those using it.

Julia's colleague Stuart then gave a demonstration on how to use the defibrillator on a dummy. The process was quite straight forward. It was set at a level which assumed the person using it has no experience.

The NHS scheme cost £2,160 including vat, with additional defibrillators costing £1000, for a 4 year loan.

Questions and comments included:

- Phil Matthews – A few years ago you kindly gave defibrillators to Wilton, 6 all together. At the time Wilton TC knew nothing. We know where 4 are, but not sure about the other 2. Answer: The trust decided that they would fund a number of defibrillators in the north of the division. It identified places of need, such as golf courses, garden centres, tourist attractions and major supermarkets. We placed 100 devices at those locations and dealt with the business directly. We know where all of those are today. We are not in a position to fund any additional free devices today.
- The devices seem to have greatly reduced in size and style. Are older ones as effective? Answer: If your device was provided by an accreditation scheme it was likely that the scheme provider would arrange any upgrades. If a community wanted to register their device with the Ambulance Service, then it would need to meet current guidelines. If an organisation privately owned their defibrillator they would need to liaise with the manufacture to update them. Our scheme includes this updating service.
- Claire Churchill – my parishes have discussed having a defibrillator, one concern is that if you call 999 you are kept on the line, how do they get to the defibrillator 100y down the road without mobile phone coverage to allow them to move whilst on a call. Answer: Advice is, if you are on your own and do not have a mobile phone, then you stay with the patient and administer CPR. This scheme did not work in all situations, in particular those villages where there was no mobile reception. You really need a second person with you.
- In Mere the device has a battery low message and was there any issues with damp in the cabinets? Answer: In Mere their device is from the Community Heartbeat Trust. They have registered the defibrillator with us and given the access codes. Most cabinets are provided with a heater to keep them warm in winter.
- You're not keen on locked cabinets? Answer: We would prefer them not to be in a locked cabinet as instant access is preferred. You wouldn't put a fire extinguisher or a lifejacket in a cabinet. If stolen under our scheme we would replace them. They have not been stolen in Wiltshire.
- Is the survival rate after a heart attack is 2% if no defibrillator available, or 60% if there is? Answer: Early access to a defibrillator can increase someone's survival rate to about 75%.
- What was the usage data? Answer: Julia agreed to try to get this info, as she was not sure if it was available.

The Chairman added that due to the limited mobile phone network in some villages, the Board had decided to invest in first aid training, which had been widely taken up. He urged all PCs to debate the option for a community defibrillator and in particular the NHS scheme, in knowledge that you got a machine for 4 years which would be kept up to date.

If parishes were interested in the NHS scheme they could go straight to Julia or go through Steve.

Julia Doel: Julia.doel@swast.nhs.uk

8

Prospect Hospice

This item was cancelled until further notice.

9

Partner and Community Updates

a) Police

Inspector Sparrow had provided a written report which was attached to the agenda, he was unable to attend so Sergeant Whitby was in attendance to give a verbal update.

The South West Wiltshire Area Board was split by two different geographical areas of policing; Salisbury and Warminster.

Under the new Policing model set to start on September 17th, PCSOs would remain. PC Matt Holland would take on the Community Coordinator role covering the South West Wiltshire community area. These changes were part of a statutory decision.

There was a perception that there was a reduction in Police presence, however in the Chalke Valley this was due to the departure of PC Pete Young, who had over past years worked daytime hours and had been regularly on patrol in the community. It was felt that with him going, it may seem bad, but the new model would enable the team working out of Sal to cover specific hotspot areas, so to focus work to areas of priority.

Police interaction would continue with the parish and town councils. It was the aim that a written report would be produced for all parish safety meetings and when required, Officer attendance would be available to deal with specific issues.

Nicola would be one of the PCSOs for the community area, she had 6 years of rural experience and aimed to introduce herself to all of the 19 parishes in her remit over the coming months.

Questions and comments included:

- Chairman – In one village a recently released paedophile had moved in from the north of county. The perception was that he was being protected under police guard. Why are we using our police to do this when we cannot spare them to cover the community? Answer: I do not think we would have the resources to post an Officer outside his house. I would need to look in to the specifics of that case.
- Cllr Green – There were huge problems facing the rural police teams around hare coursing, and gambling. It was also a problem for land owners to keep an eye out for those who accessed the ROW's.
- Now that PC Pete Jung had moved on, it was hoped that his networking by email would continue with the PCSO's as it was felt that this was an excellent way of informing the community, especially in areas without mobile phone coverage.
- Your claim of visible policing for now and the future would not be as easily achieved on foot and by cycle patrol in vast rural areas such as the Chalke Valley.
- What would happen to Wilton Police station in the future? Answer: A paper has been written looking at rationalisation. Wilton Police station is owned by the police. We are facing a security threat, may be wise to keep some of our locations. Ultimately these are buildings which are worth some money. But they cost money for heating and maintenance.
- Clerk to Tisbury Community Safety Partnership – Our 2 PCSOs are brilliant, however there had been some recent upset with the change in the newsletter. Our local residents liked to have information on statistics about local incidents. Answer: PC Matt Holland –We have Community support officers in rural areas, they need to be experienced PCSOs as they need to work independently most of the time. My job to keep local contact, and it is my intention to come to all AB meetings.
- Do PCSOs in other parts of the county clock in at Warminster and then drive down to their patches? Answer: Yes that does happen. Officers for this area would start from Bourne Hill (BH) for a briefing and then depart for a day in their community areas. There was no reason for Officers to keep coming back to BH as they had their devices to do their work, as the technology is there for them to do that.
- PCSO Nicola – I brief at BH then get straight out on my patch. I will aim to be working from village halls and such in the community. If my car is parked outside then people can come and talk to me.
- I cannot seem point of having a daily briefing, why is it needed so frequently? Answer: There were many factors such as terrorism threat, stress, assessment of the moral and wellbeing of Officers on a regular basis. Staff were also prone to feel isolated if not brought together regularly.
- Pete was brilliant with the lorries in Quidhampton, would Nicola take this work on? Answer: Yes I will be taking this work forward.

People could register for information send outs via:
www.wiltsmessaging.co.uk

b) Wiltshire Council Item for Information – Wiltshire Online Programme
The Board noted the update attached to the agenda.

c) Wilton Town Team Minutes
The Board noted the papers attached to the agenda.

d) Fire Service
Cllr Peter Edge explained that there was a new system where all Fire Authority members were buddied up with stations, both Cllr Edge and Cllr Wayman had been assigned their stations. The Chief Fire Officer had resigned and the process to recruit to that post was underway. Interviews would take place in September with a replacement in role by January 2017.

A recruitment evening had been held in Wilton two weeks ago, which had been very successful. 28 applicants had come forward with 17 of those serious contenders. There was a possibility that 5/6 of them would be suitable for the Wilton station, with others more suited to the other areas.

The Board noted the written update circulated at the meeting.

e) Age UK Wiltshire
Sue Wight updated that the Info Bus would now include some visits in the community area, as requested by the Board at the last meeting. Sue would be liaising with the CEM to establish the most suitable places.
The merger was underway for services across the county. Living Well had been awarded a Public Health award for their role in assisting people who had had unplanned admissions into hospital.

Questions and comments included:

- Would the CEM also liaise with the 2 Older Peoples champions to establish the best locations for the Info Bus to visit, possibly in the rural areas as that was where people were most isolated?
- Its was all about joined up thinking, so it would be important to get Anne Marie and Val O'Keefe on board.
- The Nadder Centre would also be used to hold some meetings.
- A Safer Places scheme had now been set up in Tisbury – for more info people were invited to attend the next Tisbury Safety Partnership meeting.

10

Youth

Councillor Bridget Wayman reported that the Local Youth Network Management Group (LYNMG) meeting had been held on 14 July, where they had considered

some funding applications.

The Board noted the report of the LYNMG and considered the recommendation for funding as detailed on the agenda.

Decision

The South West Wiltshire Area Board awarded Tisbury Gymnastics the full amount of £3,700 from the youth budget with the following condition:

- **If regular activities ceased within two years of the funding being awarded the equipment would revert to the ownership of Wiltshire Council.**

11 Community Engagement Update

Steve Harris, Community Engagement Manager gave an update, in addition to the priorities and projects spreadsheet which was shown on the screen and attached to the agenda.

An initial meeting was held for the Safer and Supportive Communities initiative. The launch of this was planned for September 2016.

Rights of Way circular walk scheme was progressing with the design waiting for final costings. So far nine parish councils had signed up to be a part of the scheme.

The Board had now appointed two Health & Wellbeing champions with the aim of starting on 1 September 2016. Their role would be to encourage the parishes to be motivated to take on initiatives in this field by themselves.

It was planned that once the Nadder Centre was open, that a Youth night would be held there once a week with activities.

Mini buses were now in place and could be used to transport the young people in to the centre from the rural areas.

The Wilton event planned for 17 September would take place in the Wilton Shopping Village. Stands were getting booked up, so if anyone wanted one, they could get in touch with Steve.

12 Nadder Centre

The Chairman gave an update on the progress at the Centre since the last meeting which included:

- The key handing over was getting closer.
- The standard rates for services had been reduced to encourage use.
- Steve and the centre Manager Craig Angel were charged with increasing

the footfall.

The Board then considered the proposal to allocate 8 room names for use at the centre.

Decision

The South West Wiltshire Area Board approved the following 8 room names for use at the Nadder Centre:

Dunworth, Frankland, Mere, Wilton, Chalke, Berwick, Stourton, Barford

Decision

The Board noted the last Nadder Community Board meeting notes as attached to the agenda.

Questions and comments included:

- Due to the changes of the catchment area over the last four years did anyone have an idea about footfall and who this centre would now service? Answer: The centre was a community facility; it would be promoted to get a higher footfall as possible.
- Would there be an opening ceremony? Answer: There would not be an official opening until next summer, it was hoped that a celebrity could be secured to open it.
- Tours for local groups would be available by the end of September, Steve had handed out leaflets at the meeting which he urged people to take away and circulate within the community.
- The Chairman added that the Tisbus could be used to bring parish council representatives in to have a look at the centre.

13

My Wiltshire

Councillors had been promoting the online application (app) and urged people to use it as it did work, with Officers and teams responding to submissions. The system was currently being upgraded; an Officer would come later in the year to provide a demo.

Issues which could be logged by using the app included:

- Bus shelters
- Car parks
- Council furniture and signs
- Dead animal in the road or verge
- Dog mess
- Flooding
- Fly-posting
- Fly-tipping
- Footpaths (pavements) and kerbs

- Graffiti
- Grass, weeds, hedges shrubs
- Materials on road
- Mud on road
- Needles and syringes
- Oil / debris on the road
- Pedestrian crossing
- Playgrounds
- Potholes
- Public toilets
- Public litter bins
- Public right of way
- Roads, drains and manholes
- Salt bins
- Street lighting
- Street litter and sweeping
- Traffic lights
- Trees

14

Area Board Funding

Finger Post Funding 2016/17

The Board considered a bid for Finger Post funding for 2016/17, as detailed in the agenda.

Decision

Sedgehill & Semley parish council was awarded £400 to replace/refurb one finger post.

Community Area Grant Scheme

The Board considered 6 applications for funding from the Community Area Grant Scheme for 2016/17.

Decision

The application by Our Time Project was awarded £2,500 towards the Our Time in the Community Senses project. Subject to the involvement of the H&WB champions. And that more isolated people were targeted. And an audit is provided.

Reason

The application met the Community Area Grant Criteria for 2016/17.

Decision

West Knoyle Parish Council was awarded £1,618 towards the play area enhancements.

Reason

The application met the Community Area Grant Criteria for 2016/17.

15	<p><u>Decision</u> Ebbesbourne Wake Village Hall Management Committee was awarded £2,898.20 towards the creation of an all weather games area car park.</p> <p><u>Reason</u> <i>The application met the Community Area Grant Criteria for 2016/17.</i></p> <p><u>Decision</u> Mere Pre-School and Nursery was awarded £2,650 towards alterations. With confirmation from PC that they will contribute £100 towards the project.</p> <p><u>Reason</u> <i>The application met the Community Area Grant Criteria for 2016/17.</i></p> <p><u>Decision</u> Mere Literary Festival Committee was awarded £744 towards A History of Mere Literacy Festival event.</p> <p><u>Reason</u> <i>The application met the Community Area Grant Criteria for 2016/17.</i></p> <p><u>Decision</u> Compton Chamberlayne Village Hall was awarded £1,014.60 towards the flat roof repairs with the condition that proof of the change to the quoted work.</p> <p><u>Reason</u> <i>The application met the Community Area Grant Criteria for 2016/17.</i></p> <p><u>Close</u></p> <p>The Chairman thanked everyone for coming and closed the meeting.</p> <p>The next meeting of the South west Wiltshire Area Board will be held on Wednesday 5 October, 6.30pm at The Nadder Centre, Tisbury.</p>
----	--